**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**AGENDA**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 8th of January 2025

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Parish Council** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda**

**01.25.01 Announcements.** Chairman to make announcements.

**01.25.02 Apologies for Absence.**

**01.25.03 Minutes of the last monthly meeting:** To review and approve the minutes of the meeting of the 4th of December 2024.

**01.25.04 Declarations of Interest.** Councillors present to declare pecuniary and non-pecuniary interest in agenda items.

**01.25.05 Public Forum** under the Public Bodies (Admission to Meetings) Act 1960, Section 1 (1) This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. The Council can only take decisions on agenda items. Matters raised and not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**01.25.06 Budget and Precept:**

Following Tendring District Councils announcement of the tax base in Alresford, and in line with the recommendation of the finance committee (meeting held in December) it is resolved that:

**01: Council to review and approve the budget,** as recommended by the finance committee and prepared by the RFO.

**02: Council to approve** the 2025/26 precept. The recommendation from the Finance Committee is a precept of £106,218.

**01.24.07 Finance Matters.**

01: December 2024 Finance Report - Council to review and consider.

02: Announcement: Additional Bank and Savings Accounts on Committees Terms of Reference.

A: A new Business Account to be opened, on Responsible Financial Officer research and Advice and Finance Committee approval.

B: A further Savings Account to be opened, on Responsible Financial Officer research and Advice and Finance Committee approval.

**01.25.08 Committees:** Updated Terms of Reference to be approved as suitable for on-line publication (for the new website)

 **1: Finance Committee**

 **2: Planning Committee**

 **3: Personnel Committee**

**01.25.09 Planning Matter: Application number** [24/01864/FUL](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SOKX9HQB0RE00)  Zagan Holdings Limited Proposal:  extension to the existing warehouse unit. Location: Autofactors Ltd 10 Coach Road Alresford Colchester.

* + 1. **Cockaynes Lane Staunton Gate North Site:** Designs for a new play area and additional fenced area for Dog Exercising, to be delegated to the Playing Field Working party, who will make recommendations to full council.
		2. **Level Crossing Safety Station Road**: Council to consider approaching Network Rail and ECC Highways regarding improving safety, as some vehicles are parking too close to the crossing.
		3. **Green Waste Removal:** Green waste removal from the approach lane to Alresford Station Community Garden. Council to instruct contractor to remove waste - Subject to an approximate budget of £150 being approved
		4. **Updates:**

A: VAS Repairs.

B: Hard Court/MUGA works

C: Toilet Block

* + 1. **Love Your Bus:** Grant fund, council to discuss how to apply for Grant Funding
		2. **District Councillor’s report (Written Report)** and 5 min verbal report.
		3. **Essex County Councillor Report (Written Report)** and 5 min verbal report.
		4. **PCSO/Police Report**.
		5. **Clerks Report**.
		6. **Meeting Ends.**