**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**AGENDA**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 5th of June 2024

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Parish Council** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda**

**06.24.110 Announcements.** Chairman to make announcements.

**06.24.111 Apologies for Absence.**

**06.24.112 Minutes of the last monthly meeting:**

To approve the minutes of the meeting of the 1st of May 2024.

**06.24.113 Declarations of Interest.**

Councillors present to declare pecuniary and non-pecuniary interest in agenda items.

**06.24.114 Public Forum** under the Public Bodies (Admission to Meetings) Act 1960, Section 1 (1) This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting.

Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. The Council can only take decisions on agenda items. Matters raised and not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**06.24.115 Internal Audit.** Clerk to deliver the findings of the internal audit performed by Jan Stobbart on 22nd May 2023 to the Parish Council.

**06.24.118 Annual Governance and Accountability Return for 2023-2024.**

1. Year-end figures to review & approve.
2. To Approve Annual Governance Statement (section 1).
3. To approve Accounting Statement (section 2).

**06.24.119 Finance Matters.** April Finance Report - Council to review and approve.

**06.24.120 Planning Matters:**

**Application number:** [24/00723/FULHH](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SDMEGKQB0OT00)

**Location**: 46 Wivenhoe Road Alresford Colchester Essex

**Proposal:** Householder Planning Application - Proposed single storey side extension and dwelling entrance relocated.

**06.24.121 August recess.** Council to discuss, consider and decide on whether to hold a meeting in August or not, as August is a period of Holiday with Councillors and Residents away.

**06.24.122 Cockaynes Lane- Quiet Lanes Application**. Essex Highways have approved that a consultation event is held in Alresford Village Hall. A Highways officer will oversee the event.  Resolution: It is resolved that Alresford Parish Council sets aside a sum of £250 to pay for invitations in the Alresford Advertiser and for the booking of Alresford Village Hall for a Quiet Lane consultation event.

**06.24.123 War Memorial,** Large pothole adjacent to war memorial (at entrance to St

Peter’s car park). Resolution: It is resolved that Alresford Parish Council has this pothole repaired. Clerk to instruct either the handyman or a contractor to repair the pothole at reasonable cost**.**

* + 1. **District Councillor’s report (Written Report)** and 5 min verbal report.
    2. **Essex County Councillor Report (Written Report)** and 5 min verbal report.
    3. **Parking Issues- Station Road and Ford Lane:** Update on response from the North Essex Parking Partnership.
    4. **Alresford Primary School Placements.** Council to discuss the prioritisation of school placements and the arbitrary nature in which Essex County Council offers placements**.** Council to consider a formal representation to Essex County Council.
    5. **For Information Item:** North Falls/National Grid consultation, council to review and discuss next steps.
    6. **Council to Decide:** Christmas Hampers for charitable purposes. Mrs Rebecca King has asked if the Council can purchase appropriate food and drink to assist with her regular Christmas Hamper project, donated to local residents, advised by the village hall committee.
    7. **Information item:** Railway 200. In 2025 it will be two hundred years since the first passenger rail line was opened (Stockton to Darlington). Commemorative celebrations will be taking place across the country. Ideas for suitable celebrations in Alresford to be submitted to the Chairman of the Council.
    8. **Co-option**. Council to consider a list of questions to put forward to all applicants, responses from applicants to be reviewed by the personnel committee and the committees recommendations made to council in July’s meeting.
    9. **PCSO/Police Report**.
    10. **Clerks Report**.
    11. **Meeting Ends**

Prepared by the Clerk/Proper Officer**: *Matt Cooke* *Published:* 29.05.2024**