**ALRESFORD PARISH COUNCIL**

**Parish Council Meeting**

**AGENDA**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 7.30pm on Wednesday 4th of December 2024

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Councillors are hereby summoned to attend the **Parish Council** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda**

**12.24.237 Announcements.** Chairman to make announcements.

**12.24.238 Apologies for Absence.**

**12.24.239 Minutes of the last monthly meeting:** To review and approve the minutes of the meeting of the 6th of November 2024.

**12.24.240 Declarations of Interest.** Councillors present to declare pecuniary and non-pecuniary interest in agenda items.

**12.24.241 Public Forum** under the Public Bodies (Admission to Meetings) Act 1960, Section 1 (1) This council is committed to community engagement and welcomes members of the public to contribute in this part of the meeting. Time limit 3 mins per person. Item limited to 10 minutes.

**During the public forum:** Members of the public and guests can address the Council on matters presented on the publicised agenda. The Council can only take decisions on agenda items. Matters raised and not on the agenda can be carried forward for a response later. Any questions not presented to the council far enough in advance may be noted and responded to at another time.

**After the public forum:** Members of the public are asked to respect that this is a meeting to conduct council business and interruptions during the remainder of the meeting are not permitted.

**12.24 242 Finance Matters.** October finance report - Council to review and approve.

**12.24 243 Finance Committee to meet** set for December 17th to discuss the 2025/26 budget and precept.

**12.24.244 Planning Matters: Application number:** [24/01593/FULHH](https://idox.tendringdc.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=SM2IYYQB0OT00) 61 Station Road Alresford Colchester Essex. Householder Planning Application - Proposed side dormer (following demolition of chimney stack).

**12**.**24.245 Neighbourhood Plan review**: A: It is proposed to review the Neighbourhood Plan with the support of the Rural Community Council of Essex (RCCE) in light of the emergent and revised Tendring District Council Local Plan, which reflects the adjustments to the National Planning Policy Framework, set for release on December 20th 2024.

B: it is proposed to devolve to the clerk to seek professional planning advice in support of the above policy review.

* + 1. **Review of the Pigeon developments proposal for land adjacent to Staunton Gate**: council to discuss the meeting held on the 26th of November and the consultation held on the 4th of December at St Andrews Church Hall. Council to consider the current proposals for further housing development adjacent to Staunton Gate North on Cockaynes Lane.
    2. **Section 106 Monies review:**  The clerk to read out the S106 report provided by K. Childs S106 officer at Tendring District Council. Councillors to review attached XL document sent with agenda.
    3. **Staunton Gate:** Land Acquisition (Cockaynes Lane North) Update and our financial holdings as a result of Planning Gains from the development.
    4. **Staunton Gate Allotments**: Due to recent adverse weather conditions (Storm Bert) the new allotments at Staunton Gate have partially flooded. Council to consent to the clerk seeking quotations for a French drain/soakaway to prevent flooding of the Staunton Gate allotments.
    5. **Allotment Polytunnel Cover (Wivenhoe Road allotments)** – It is proposed that a replacement cover is purchased; budget £130**.**
    6. **Toilet Block:** A: Council to approve the expenditure of approximately £18,000 on purchase and delivery of prefabricated toilet block for playing filed site. B: Council to approve installation Costs of approximately £2000 for toilet block: Electricity, Mains Water, Moving of perimeter fence, drainage final connection.
    7. **Youth Council:** It is proposed that Alresford Parish Council explores the potential to form an Alresford Youth Council.
    8. **Closer Working with Tendring District Council**: Report
    9. **District Councillor’s report (Written Report)** and 5 min verbal report.
    10. **Essex County Councillor Report (Written Report)** and 5 min verbal report.
    11. **Replacement fruit trees:** Council to approve the purchase of two 5 foot high fruit trees for the playing field, Budget of approximately £54
    12. **It is proposed that Alresford Parish Council agrees to purchase additional externally compatible Wi-Fi boosters.** The farmers market tenants and organisers have requested additional Wi-Fi boosters to ensure they can take card payments whilst attending the market held in the Village Hall Car Park, and offered to pay for them. This requires council approval.
    13. **Website Update.** Clerk to report
    14. **Councillor Photographs:** Council to discuss and decide on:

A; Do councillors collectively wish to include photographs of themselves in the public domain of a website?

B; Individually are there councillors who would prefer not to do so?

C; If councillors wish to have photographs of themselves on the site, then council needs to discuss and commission a portrait headshot session so all images are consistent.

* + 1. **PCSO/Police Report**.
    2. **Clerks Report**.
    3. **Meeting Ends**