**ALRESFORD PARISH COUNCIL**

**Personnel Committee Meeting**

**AGENDA**

**Notice of meeting**

Meeting to be held in the Pavilion (main room), Ford Lane, Alresford at 10.00am on Monday 27th of January 2025

**Face coverings may be worn should attendees wish to do so. Hand sanitiser will be available.**

In accordance with the Local Government Act (LGA) 1972, Schedule 12, paragraphs 10 (2) (b) Committee members are hereby summoned to attend the **Personnel Committee** **Meeting** of Alresford Parish Council, by the clerk and proper officer for the purpose of transacting the following business:

**Agenda**

**01.25.P1 Apologies for Absence** .

**01.25.P2 Declarations of interest:** councillors to declare interests in respect of agenda items, any declarations to be minuted even if an interest has been declared on the register of interests.

**01.25.P3 Resolution and confirmation of exclusion of the public and press:** Under powers granted by the Local Government (Public Bodies Admission to Meetings) Act, Local Government Act 1972, Section 12, subsection 6 (a,c) matters relating to staffing and complaints.

**01.25.P4 Committee to discuss and agree** a 20% weekly time allocation to the clerk to complete CiLCA coursework.

**01.25.P5 To consider a formal complaint.**

**01.25.P6 Enhanced disclosure DBS checks for all staff (Clerk and RFO).** Councillors to consider the enhanced DBS check on all staff not just those working in the local public facing environment. Committee to make recommendation to full council.

**01.25.P7 Councillors to consider increase of the handyman’s core hours.** Currently the handyman has 20 core hours per month, however with taking over both Staunton Gate north and south his workload will increase significantly. This could be covered by the S106 money we retain for maintenance. Personnel Committee to make recommendation to full council.

**01.25.P8 Meeting Ends.**